

Employment

St. Regis Recreation Summer Program

Title: Summer Program Supervisor (2 positions)

Requirements: Applicant must be a senior, or graduating student who will be continuing education in the field of Physical Education, Behavioral Science, or any other related field.

Applicant must be of a mature nature, and able to communicate with small children.

Applicant must be registered with the Canada Employment Center for Students and must obtain a referral slip before being considered for an interview.

Duties: Supervision and Organization of Summer Recreation Programs For Children:

To plan, organize and implement a "Fun Day" for the youth of Akwesasne. Must inform recreation member on progress of the Fun Day each week.

Will be expected to set up weekly schedule of activities to include sporting events, arts and crafts, and on occasion, field trips.

To keep close supervision of children at all times to prevent property damage and vandalism to building and grounds.

Starting Date: June 25 - August 3, 1990

Deadline For Applications: June 11, 1990

Please submit application and resume to:

Felicia Jacobs - President
St. Regis Recreation Committee
P.O. Box 190
Cornwall, Ontario
(613) 575-2700

Applications can be picked up at Admin. 1 or from the St. Regis Post Office.

Position: (8) Summer Program Supervisors

Duties: Supervise and instruct approx. 20 - 25 students grades two through eight during recreation time, implement and/or create interesting outdoor activities for students, handle disciplinary problems which may occur, be responsible for students and care of equipment.

Responsible To: J.O.M. Program Staff

Qualifications:
- must be at least 17 years of age
- have a genuine interest in working with students
- be able to cooperate with all J.O.M. staff
- must bring in working papers

Salary: Minimum wage - 35 hours per week

Length Of Employment: July 5 through August 8, 1990

Application Deadline: June 15, 1990 at 4:00 p.m.

Applications are available at the J.O.M. office, Community Building, Hogansburg, New York 13655

The St. Regis Mohawk Tribal Council, Hogansburg, New York, advises job applicants that it does not discriminate on the basis of Handicapped status in employment.

Position: 3 Bus Drivers & 1 Substitute

Duties: To transport students on the Reservation to and from the St. Regis Mohawk School during the J.O.M. Summer Program. Drivers will be on call for various field trips throughout the program. Drivers will be responsible for daily mileage and routine maintenance check.

Qualifications: Bus Drivers must meet all the requirements of the New York State Department of Motor Vehicles, Dept. of Transportation and Commissions of Motor Vehicles. A Driver's certification order Article 19A of the New York State Motor Vehicle Law.

Responsible To: J.O.M. Physical Education Director.

Salary: \$170.00 per week

Length Of Employment: July 9, 1990 - August 3, 1990

Application Deadline: June 8, 1990 at 4:00 p.m.

All drivers interested in applying may fill out an application at the J.O.M. Office and must submit a copy of the following:

1. Complete physical examination form completed in the past 6 months.
2. Three letters of recommendation (preferably from past employers).
3. Photo copy of each drivers certification under Article 19A of the New York State Motor Vehicle Law.
4. Photo copy of each drivers license.
5. Record of each drivers motor vehicle violations.

Position: Computer/Work Study Skills Instructor

Duties: Plan and provide instruction to students in computer operation and study skills.

Qualifications: High School graduate with at least two years experience working with computers. Preferably Native American.

Responsible To: J.O.M. Program Director and J.O.M. Physical Education Director.

Salary: \$170.00 per week

Length Of Employment: July 5 through August 8, 1990

Deadline For Applications: June 8, 1990 at 4:00 p.m.

Submit Resumes/ Applications To:
J.O.M. Office
Community Building
Hogansburg, New York
13655

The St. Regis Mohawk Tribal Council, Hogansburg, New York, advises job applicants that it does not discriminate on the basis of Handicapped status in employment.

Position: Mohawk Language & Culture/Arts & Crafts Instructor

Duties: Plan and provide instruction to Native American Students in grades 2 - 6 in Mohawk Language and Culture and Arts and Crafts.

Qualifications: High School Graduate with two years experience in teaching Mohawk Language & Culture and Arts and Crafts.

Responsible To: J.O.M. Program Director and J.O.M. Physical Education Director.

Salary: \$170.00 per week.

Length Of Employment: July 5 through August 8, 1990.

Deadline For Applications: June 8, 1990 at 4:00 p.m.

Submit Resumes/ Applications To:
J.O.M. office
Community Building
Hogansburg, N.Y.

The St. Regis Mohawk Tribal Council, Hogansburg, New York, advises job applicants that it does not discriminate on the basis of Handicapped status in employment.

Position: Summer Program Math/Reading Instructor

Duties: Provide instruction of areas Math/Reading, prepare daily lesson plans and short assignments, assist Native American students grades 2 - 6 who need remedial help.

Qualifications: Two years of college and/or two years of teaching experience.

Responsible To: J.O.M. Program Director and Physical Education Director.

Salary: Negotiable

Length Of Employment: July 5 through August 8, 1990.

Deadline For Applications: June 8, 1990 at 4:00 p.m.

Submit Resumes/ Applications To:
J.O.M. office
Community Building
Hogansburg, New York

The St. Regis Mohawk Tribal Council, Hogansburg, New York, advises job applicants that it does not discriminate on the basis of Handicapped status in employment.

Position: Summer Program Monitor

Duties: Assist the J.O.M. Physical Education Director in duties of the Summer Program, communicate with parents as needed, oversee summer program equipment, assist and supervise summer workers, chaperone trips, notify J.O.M. staff of questions of problems which may occur, other duties assigned by J.O.M. Staff.

Responsible To: J.O.M. Physical Education Director

Qualifications: Must be at least 20 years of age, must be able to work with youth and cooperate with parents and J.O.M. Staff.

Salary: \$170.00 per week

Length Of Employment: July 5 through August 8, 1990

Application Deadline: June 15, 1990 at 4:00 p.m.

Applications may be picked up at the J.O.M. Office, Community Building, Hogansburg, New York.

The St. Regis Mohawk Tribal Council, Hogansburg, New York, advises job applicants that it does not discriminate on the basis of handicapped status in employment.

Position: Executive Director

Organization: The Seventh Generation Fund is a national Native American foundation which provides grants, training, and technical assistance to Native American rural and reservation communities in their efforts to protect the environment, natural resources, rights and land; promote small scale economic development and traditional way of life; and revitalize Native communities and families. The Seventh Generation Fund has a staff of 11 people with offices in Nevada, California and New York.

Responsibilities: The Executive Director is the chief operating officer of Seventh Generation Fund and is directly responsible to the Board of Directors which sets policy for the organization. The Executive Director is assisted by a management team which includes the Finance, Program, and Development Directors. The principal responsibility of the Executive Director, working with the Board of Directors, is to analyze major trends in Indian policy, pursuit of that vision. The Executive Director is charged with insuring the permanence of the Fund as an important resource of Native American people, overseeing the proper functioning of all program areas, and ensuring that Board direction and policy are implemented. Any of the tasks necessary for fulfillment of the responsibilities set forth below may be delegated to other appropriate staff members:

A: Management and Administration

- 1) Responsibility for oversight of the day to day operations of the entire organization including all offices and special programs.
- 2) Responsibility for all personnel action including hiring and dismissal of all staff, evaluating staff performance and setting individual salaries within guidelines established by the Board.
- 3) Responsibility for administering the budget and assets of the Fund.
- 4) Acting as a liaison with other Native and non Native organizations.
- 5) Representing the Seventh Generation Fund.
- 6) Responsibility for assuring that all activities of the Seventh Generation Fund meet the requirement of the Internal Revenue Service.

B. Program

1. Responsibility for providing grants, training, and technical assistance to Native community organizations. The primary agents whom this authority is exercised through are the program director and the designated field staff.
2. Responsibility for analyzing articulating significant trends in the funding and Native American communities.
3. Responsibility for recommending program and policy directions to the Board of Directors.
4. Responsibility for the preparation of an annual program.
5. Responsibility for grant recommendations, financial oversight, and management of donor directed funds.

C. Fundraising and Long-range Development

1. Responsibility for general support fundraising for the Seventh Generation Fund, assisting staff raise special program funds, in cooperation with field staff assisting projects and other community organizations raise funds, and overseeing non-grant resource development which includes direct mail, endowment and planned giving.
2. Responsibility for long-range planning including the annual preparation of a three-year development plan.
3. Responsibility for attracting new donors.
4. Responsibility for attracting supplementary funds for project of Seventh Generation Fund.
5. Encouraging the philanthropic

community to be responsive to the needs of Native American people.

6. Responsibility for public relations plans and implementation.

Qualifications

1. Ability to convey an understanding of the mission, role, and dynamics of the Seventh Generation Fund.
2. Demonstrated ability in fund raising and maintaining good continuing relationships with full donors.
3. Institutional management experience of non-profit organizations in which the capacity to manage a complex and growing institution has been clearly developed.
4. A history of commitment to Native American revitalization and development.
5. A demonstrated ability to direct and motivate a skilled and energetic staff.
6. The ability to conceptualize and implement short and long term fundraising efforts.
7. The strength to provide creative leadership and support to the Board and staff.
8. High caliber written and oral communication skills.
9. The ability to suggest strategic and program direction and the tactical skills to launch the implementation of new initiatives.
10. Experience in developing, managing, and administering a budget.
11. Minimal educational requirements of a bachelor's degree or six to eight years of experience related to the responsibilities of this position.
12. Only a Native American will be considered.

Start Date: September 1, 1990

Salary and Benefits: \$40-55,000 with liberal fringe benefits.

Submit resumes to Jackie Castro, Administrative Director, Central Office, Seventh Generation Fund, Box 10, Forestville, California 95436. Phone: (707) 887-1559.

Deadline for Receipt of Resumes and (3) References: June 30, 1990.

Court okays EPA's indirect costs charges

The U.S. Supreme Court has upheld the EPA's efforts to require a responsible party in a Superfund cleanup to pay a share of "indirect costs," such as administration and overhead.

The court declined to hear a claim by R.W. Meyer, Inc. that expenses such as payroll and rent are not related to a specific site and are not recoverable costs under the Comprehensive Environmental Response, Compensation and Liability Act. The move means a December 1989 decision by an appeals court will stand.

The court said Meyer and Northern Plating Co. are liable for \$268,818 in certain overhead costs incurred in running the Superfund program. It denied the firm's argument that CERCLA is silent on the issue and nothing in the 1980 amendments supports the government's claim.



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